



Länsi-Uudenmaan hyvinvointialue  
Västra Nylands välfärdsområde

9.9.2025  
luvn.fi

# **APPLICATION GUIDE**

## **Organisational grants**

### **2026**

## Contents

|          |                                                                    |           |
|----------|--------------------------------------------------------------------|-----------|
| <b>1</b> | <b>Introduction .....</b>                                          | <b>1</b>  |
| 1.1      | Principles for awarding organisational grants .....                | 2         |
| 1.2      | Activities promoting wellbeing, health and safety .....            | 3         |
| 1.3      | Restrictions on awarding grants .....                              | 6         |
| 1.4      | Terms for obtaining a grant.....                                   | 8         |
| 1.5      | Applying for grants in cooperation with another organisation ..... | 9         |
| <b>2</b> | <b>Grant types .....</b>                                           | <b>9</b>  |
| 2.1      | General grant.....                                                 | 10        |
| 2.2      | Partnership grant.....                                             | 11        |
| 2.3      | Development grant .....                                            | 12        |
| <b>3</b> | <b>Application instructions .....</b>                              | <b>12</b> |
| 3.1      | Electronic application .....                                       | 12        |
| 3.2      | Form application.....                                              | 14        |
| 3.3      | Appendices required for the application .....                      | 14        |
| <b>4</b> | <b>Processing of applications and grant decisions .....</b>        | <b>15</b> |
| 4.1      | Processing of applications .....                                   | 15        |
| 4.2      | Making decisions and informing the parties concerned .....         | 16        |
| 4.3      | Request for the administrative review of a grant decision .....    | 16        |
| 4.4      | Minor changes to the grant decision .....                          | 17        |
| 4.5      | Use of the grant and the beneficiary's reporting obligation .....  | 17        |

## 1 Introduction

The Western Uusimaa Wellbeing Services County is responsible for organising the statutory social welfare, health care and rescue services that the residents of the region are entitled to receive. The task of the wellbeing services county is to promote the wellbeing, health, safety and inclusion of the population in accordance with its basic task. The promotion of wellbeing and health in the region is steered by the county's plan on wellbeing, which defines the objectives and priorities for the planning period. The plan also includes plans specific to different population groups and related objectives.

The wellbeing services county cooperates with non-profit organisations operating in the county area to promote the wellbeing and health of its residents. One form of cooperation is the awarding of operating grants to organisations<sup>1</sup>, which can apply for them from both the wellbeing services county and the municipality. The Future and Development Committee of the Western Uusimaa Wellbeing Services County is responsible for approving the principles for awarding organisational grants, and makes decisions on the awarding of grants each year<sup>2</sup>. The Committee distributes organisational grants within the framework set by the maximum appropriations in the budget approved annually by the county council. The granting of organisational grants is always based on discretion by the wellbeing services county. This application guide provides organisations with the necessary information on the organisational grants awarded by the Western Uusimaa Wellbeing Services County and presents instructions for submitting a grant application. The guide contains general granting principles, instructions for the application process and obligations related to the use of the grant.

---

<sup>1</sup> Section 7 of the Act on Organising Healthcare and Social Welfare Services 612/2021

<sup>2</sup> Section 59 of the Rules of Procedure

## 1.1 Principles for awarding organisational grants

The Future and Development Committee of the Western Uusimaa Wellbeing Services County annually approves the general principles for awarding grants. For a grant to be awarded, the grant application by an organisation must comply with the general granting principles established by the Committee<sup>3</sup>. Grants are awarded to registered non-profit organisations, such as associations and foundations. Only non-profit activities that contribute to the wellbeing and health of the population in the region are eligible for the grants.

In its grant application, the organisation must describe how the activities presented in the application correspond to the basic task of the wellbeing services county and the county's plan on wellbeing. The application must provide a breakdown of how the activities promote the wellbeing, health, safety and inclusion of residents. It must also describe how the organisation cooperates with the services in the wellbeing services county and how regular the cooperation is with the target group whose wellbeing- and health-promoting activities the grant application concerns.

The activities to be supported by the grant must take place physically in the region of at least one municipality of Western Uusimaa and must concern a target group selected by the organisation. The activities for which the grant is sought may also be implemented using digital tools, in which case the implemented activities will cover a wider range of the population in the county, crossing municipal boundaries. Digital services may be more extensively targeted at the population and reach a wide range of different population and age groups. If the supported activity is outreach-based or mobile, and the implementing organization's registered office is located outside the municipalities of the Wellbeing Services County of Western Uusimaa, the activity must be recurring and accessible to the target group.

---

<sup>3</sup> Future and Development Committee, 28 August 2025, section 28

The organisation may charge a membership fee, but the grant-financed operations must be open, free of charge and voluntary for the target group and participants. Participation in the grant-financed operations may not require organization's a membership or the payment of a membership fee.

Grants are also used to promote cooperation between organisations. Cooperation with other organisations can be, for example, the shared use of premises or the joint organisation of the activities to be supported. In particular, grants can be used to support operational or administrative cooperation, such as the shared use of facilities, resources or administration.

The wellbeing services county monitors the proper allocation and use of public grants and funding. For this reason, organisations must submit a report on the use of grants to the wellbeing services county at least once a year<sup>4</sup>.

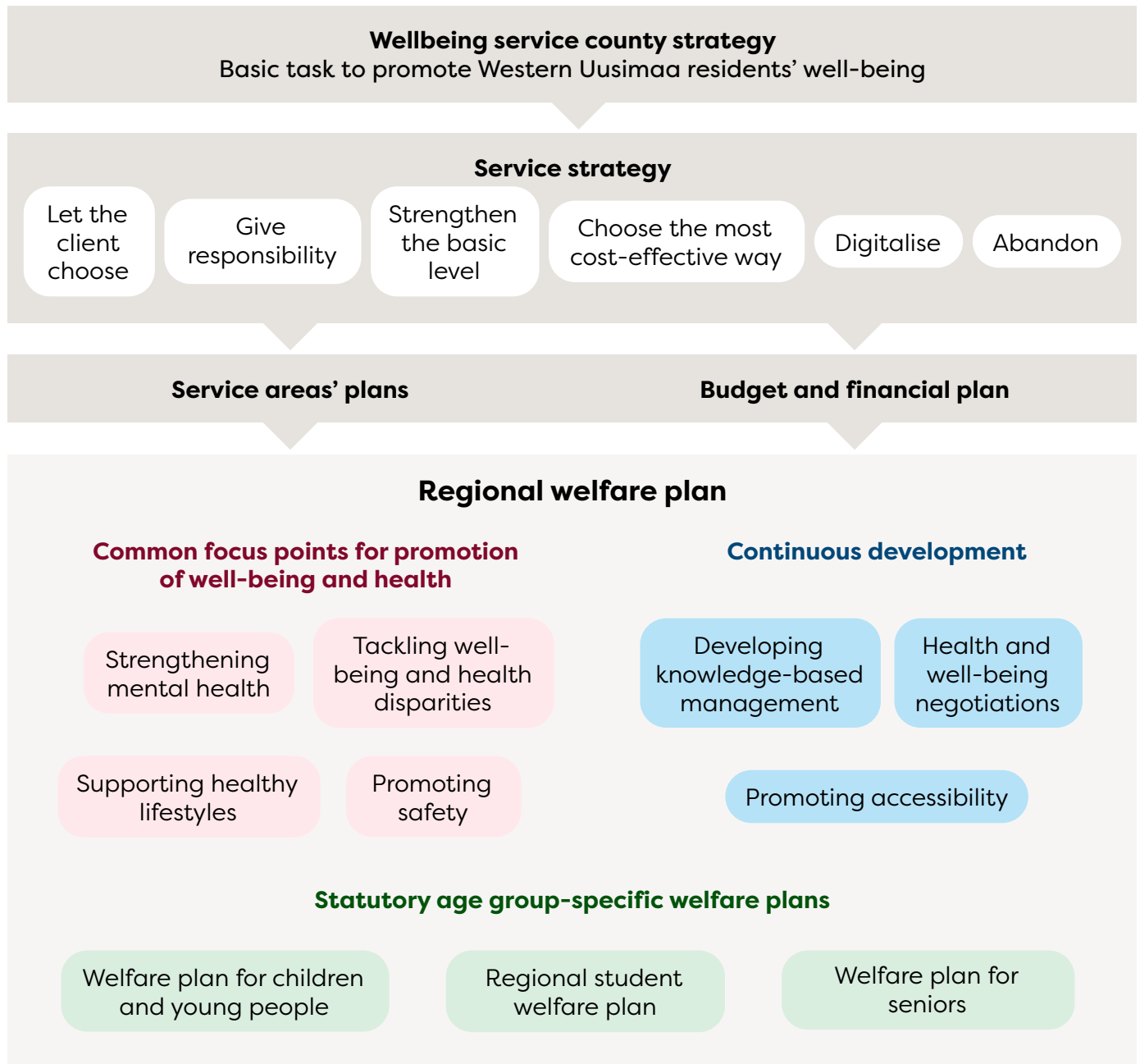
## **1.2 Activities promoting wellbeing, health and safety**

The wellbeing services county awards grants for the activities of non-governmental organisations that support the strategy of the wellbeing services county and promote the wellbeing, health and safety of the population. The grant-financed operations must comply with the objectives and priorities of the county's plan on wellbeing. The priority areas of the county's plan on wellbeing are the promotion of mental wellbeing, supporting healthy lifestyles, reduction of health and welfare inequalities, and promotion of everyday safety. To read the county's plan on wellbeing, as well as the population group-specific accounts and plans on wellbeing for the period 2024–2026, see [here](#).

---

<sup>4</sup> Extracts from the register that are older than 12 months cannot be taken into account in the application, as they do not verify the organisation's activities in this respect and thus meet the minimum requirements.

## Welfare plan is guidance document in line with wellbeing service county's strategy



Examples of themes for which the wellbeing services county's organisational grants may be allocated, by population or target group:

|                                                                                                                                                                                                          |                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Promoting mental wellbeing</b></p> <ul style="list-style-type: none"> <li>Promoting mental wellbeing among young people, especially activities to prevent bullying and social exclusion</li> </ul> | <p><b>Immigrant wellbeing</b></p> <ul style="list-style-type: none"> <li>Supporting young immigrants</li> <li>Supporting immigrant families</li> <li>Supporting integration</li> </ul>                                              | <p><b>Promoting everyday safety</b></p> <ul style="list-style-type: none"> <li>Safety and accident prevention at home</li> <li>Support provided during crises</li> </ul>                                                                                                              |
| <p><b>Supporting healthy lifestyles</b></p> <ul style="list-style-type: none"> <li>Supporting substance-free lifestyles</li> <li>Encouraging sufficient nutrition and physical activity</li> </ul>       | <p><b>Promoting functional capacity</b></p> <ul style="list-style-type: none"> <li>Promoting work ability and functional capacity</li> <li>Reducing the disadvantages of incapacity for work by supporting participation</li> </ul> | <p><b>Reducing health and welfare inequalities in the region</b></p> <ul style="list-style-type: none"> <li>Supporting the inclusion and mental wellbeing of persons with disabilities and long-term illnesses</li> <li>Challenges caused by unemployment in everyday life</li> </ul> |
| <p><b>Promoting a good quality of life and inclusiveness</b></p> <ul style="list-style-type: none"> <li>Reducing loneliness among older people</li> </ul>                                                | <p><b>Peer support activities and promoting inclusion</b></p> <ul style="list-style-type: none"> <li>Supporting volunteering</li> </ul>                                                                                             | <p><b>Preventing social exclusion and promoting equality</b></p> <ul style="list-style-type: none"> <li>Meeting place activities for young people</li> <li>Promoting cooperation between different population groups</li> <li>Implementing food aid</li> </ul>                        |

To read the Western Uusimaa Wellbeing Services County's strategy, see [here](#).

### **1.3 Restrictions on awarding grants**

The wellbeing services county does not award grants to private individuals or companies, or unregistered associations, organisations or clubs. In addition, as the grant recipient, a non-profit organisation may not transfer the awarded grant to a third party, such as an unregistered subdivision of the organisation. Grant applications received after the application deadline will not be considered, and no grants will be awarded. Requests for information must be responded to within the given time limit, otherwise the application will be rejected. If the application is incomplete, the grant cannot be granted.

Only one type of grant may be awarded for the same activities during the same year of operation. However, a development grant may be awarded to an organisation for activities not covered by a general or partnership grant if the general conditions for awarding the development grant are met.

The grant must not have distortive effects on competition, and it may not be used to support the organisation's service business. Maximum amounts that may be awarded may be set for grant categories. The impact on competition will be assessed by comparing the amount of the grant applied for with the organisation's total income based on the previous year's approved financial statements.

The application includes a question about whether the organisation is liable to pay VAT. If necessary, additional details on the organisation of administrative services are obtained via a request for information to assess any effects on competition that may arise between activities of general interest and business operations.

A grant of the Western Uusimaa Wellbeing Services County may not be awarded or allocated to:

- Service activities obtained using the competitive tendering process referred to in the Act on Public Procurement and Concession Contracts (1397/2016)
- The provision of services for which the wellbeing services county is responsible
- Activities that the Western Uusimaa Wellbeing Services County purchases or otherwise acquires from the organisation
- Personnel or travel expenses not related to the activities to be supported
- Investments, procurement or the renovations and repair of premises owned or leased by the organisation
- Financial expenses or loan repayments
- Personnel benefits, bonuses, performance bonuses, voluntary pension contributions or gifts
- Costs related to arranging the organisation's activities, such as administration or conference costs, the organisation's general communications and the costs of special days or alcohol service
- Purchases of development, consultancy or training services
- The grant is not available to an organisation engaging in religious or party political activities as its main task. The assessment is based on the organisation's rules and sector information entered into the Register of Associations.
- Grant applications that do not meet the general award principles
- Activities for which some other public grant or state aid has been granted that would form an overlap with the grant granted by the wellbeing services county.

The organisational grants awarded by the wellbeing services county are discretionary.

## 1.4 Terms for obtaining a grant

The grant application must contain the required documents. The organisation must attach to their application a valid register extract from the Finnish Patent and Registration Office or the Register of Foundations that is no more than 12 months old<sup>5</sup> and the rules of the organisation that have been registered with the Finnish Patent and Registration Office. Authorisation from a person with signing authority must be attached to the application if the register extract indicates that the person submitting the application does not have the right to sign alone.

Applicants for organisational grants must submit the annual report and financial statements confirmed by the organisation and their signatures as attachments to the grant application. If the required attachments, such as a power of attorney, are not submitted by the deadline specified in connection with the grant application, the application will be considered late and will not be processed.

If the organisation is still in the process of launching its activities, its operation must be verified with adequate documentation, for example, by attaching an extract from the minutes of the organisation's Board of Directors to the grant application. The extract from the minutes must indicate the organisation's operational and financial plan for the year that the applied grant concerns.

The activities for which the wellbeing services county's grant is applied must comply with the legislation and decrees valid in Finland. The applicant must commit to complying with good practices and generally accepted ethical principles in their work. The organisation must ensure lawful data protection and the processing of personal data. More information on the processing of personal data is available at the SOSTE website (<https://www.soste.fi/henkilotietojen-kasittely-jarjestoissa/>).

---

<sup>5</sup> Finnish Competition and Consumer Authority, Policy Brief 4/2022, in Finnish

The recipient of an organisational grant must commit to using the grant for its intended purpose or target. The grant recipient must notify the wellbeing services county of any changes in its activities and negotiate with the wellbeing services county if it intends to make changes to the purpose of the grant. If the grant is used for a purpose other than the one for which it was awarded or its use does not correspond to the granting principles, the wellbeing services county has the right to recover the grant. The beneficiary must also immediately notify the wellbeing services county of any matters that may affect the decision to grant the support.

The beneficiary must organise their accounting in a manner that will allow the use of the grant to be monitored. The beneficiary must itemise their accounting so that the non-profit activities are separate from any service provision or other economic activities. In addition, the beneficiary must commit to providing information about the grant-financed operations in the Lähella.fi service to ensure that the information on the organisation's activities is displayed to residents and professionals on the wellbeing services county's hyvinvointipalvelut.fi website.

### **1.5 Applying for grants in cooperation with another organisation**

An organisation may apply for a grant in cooperation with another organisation. In this case, the organisations are jointly responsible for implementing the activities. The application must name the principal applicant, who will receive the grant and bear the responsibility for grant-related reporting to the wellbeing services county. The application may include the wellbeing services county's agreement template (Appendix 4). The organisation fills in the necessary information in the template before attaching it to the application.

## **2 Grant types**

The Future and Development Committee confirms the types of grants applied for each year, the granting principles and the application periods for grants.

## 2.1 General grant

General grants are awarded for organisational activities that promote the wellbeing, health, safety and inclusion of the population in accordance with the wellbeing services county's basic task and strategy, as well as the county's plan on wellbeing. General grants are particularly used to support activities that aim to reduce welfare and health inequalities among the population. The grant-financed operations complement the social welfare and health care services that the wellbeing services county is responsible for organising.

The organisation may also apply for a general grant to pay rent for its premises. In this case, the awarded grant may not exceed 60% of the annual cost of the premises reported by the organisation, including water, electricity and waste management costs. In this case, the grant application must indicate the total rent of the premises at the annual level and the amount applied for as rental assistance. Exceptions to this are the costs of premises for shared facilities provided by organisations free of charge, the costs of volunteer activities, meeting place activities and the costs of premises for residents' facilities, for which the amount of the grant can be 60–100% at discretion. The grant application must state the cost of the premises annually and the amount applied for as a rental grant.

Meeting place activities are physical and open spaces where people can meet each other, share experiences and participate in various organised activities. Residents' spaces refer to low-threshold spaces that are primarily intended for meeting local residents and communities, working together and participating. Shared spaces for organisations refer to spaces provided by organisations to each other free of charge for carrying out non-profit activities that promote wellbeing, health or inclusion.

## 2.2 Partnership grant

Partnership grants may be awarded in two ways:

1. As part of other public grants, such as STEA or ESF funding.
2. Without other public grants at the discretion of the wellbeing services county.

The grant-financed operations must significantly complement the social welfare and health care services that the wellbeing services county is responsible for organising. The grant-financed operations must also comply with the objectives and priorities of the county's plan on wellbeing.

Organisations receiving partnership grants are expected to cooperate with the wellbeing services county's service production. The prerequisite for the partnership grant is a partnership negotiation, which the wellbeing services county organises annually to target the use of the grant and to agree on the cooperation. A partnership grant is usually awarded for a period of 12 months, but may be granted on a discretionary basis for a longer period.

The organisation may also apply for a general grant to pay rent for its premises. In this case, the awarded grant may not exceed 60% of the annual cost of the premises reported by the organisation, including water, electricity and waste management costs. In this case, the grant application must indicate the total rent of the premises at the annual level and the amount applied for as rental assistance. Exceptions to this are the costs of premises for shared facilities provided by organisations free of charge, the costs of volunteer activities, meeting place activities and the costs of premises for residents' facilities, for which the amount of the grant can be 60–100% at discretion. The grant application must state the cost of the premises annually and the amount applied for as a rental grant.

Meeting place activities are physical and open spaces where people can meet each other, share experiences and participate in various organised activities. Residents' spaces refer to low-threshold spaces that are primarily intended for meeting local residents and communities, working together and participating. Shared spaces for organisations refer to spaces provided by organisations to each other free of charge for carrying out non-profit activities that promote wellbeing, health or inclusion.

## **2.3 Development grant**

The development grant is applied for through a separate application process, which is prepared by the wellbeing services county. Information on the application period and procedure is provided on the wellbeing services county's website.

# **3 Application instructions**

## **3.1 Electronic application**

The application process for organisational grants is arranged through the CaseM system, where applicants fill in the grant application form. Submitting an application requires strong identification using personal IDs in the Suomi.fi service. The application can be completed in stages. You can save the incomplete form and continue filling it in later. The form allows you to navigate freely between different sections and, if necessary, edit or supplement the previously provided information. All fields marked as mandatory must be filled in before submitting the application. You may submit the application only once you have filled in all the information and added all required attachments. Please note that you will not be able to make changes to the application after submitting it from the system. Incomplete applications are displayed in the CaseM system under My e-Services – Drafts.

If the grant application is prepared by a person who does not have the signing authority for the organisation, an authorisation must be attached to the application. The authorisation must be signed by a person(s) with signing authority. The organisation can check the manner and right to sign from the register extract of the Finnish Patent and Registration Office (PRH). Please note that, typically, two persons hold the signing authority together, for example, the chairperson and vice chair of the organisation's board of directors. In this case, the authorisation must be signed by both persons with signing authority.

The sender of the grant application will receive confirmation of receipt from the system to the email address they included in the application form. The application may be supplemented after the application deadline, but no later than 7 October 2025 at 15:45. Any supplementary information must be sent by email to [avustukset@luvn.fi](mailto:avustukset@luvn.fi), and the subject field of the message must include the name of the applicant organisation. The application may be cancelled with a written, signed and dated notice submitted to the registry of the wellbeing services county by email [atkirjaamo@luvn.fi](mailto:atkirjaamo@luvn.fi).

[Link to the electronic application](#)

### 3.2 Form application

You can also submit the grant application using a paper form, which you can download from the website of the Western Uusimaa Wellbeing Services County. The paper application and its appendices are sent by post to: Western Uusimaa Wellbeing Services County / Centralised e-services, address: Kamreerintie 2 A, 02770 Espoo. The envelope must include the text "Organisational grant application 2026". If the application is submitted electronically, the electronic form and its appendices must be sent by email to [avustukset@luvn.fi](mailto:avustukset@luvn.fi). The subject line must be "Organisational grant application 2026" and the same message must contain all attachments.

The application form (in PDF format) can be found on the website.

### 3.3 Appendices required for the application

The grant application must include the following attachments:

- Extract from the Finnish Register of Associations or the Register of Foundations, no more than 12 months old
- The organisation's valid rules that have been entered into the Finnish Register of Associations (PRH)
- The organisation's latest approved annual report (or, if the organisation has been in operation for less than a year, the latest minutes of the Board of Directors)
- The organisation's latest approved financial statements and auditor's statement (or, if the organisation has operated for less than a year, the minutes of the Board of Directors)
- The organisation's action plan and budget for the grant award year
- If the grant is applied for together with other organisations:  
Cooperation agreement on applying for the grant made between the organisations
- Authorisation required by the person submitting the application

## **4 Processing of applications and grant decisions**

In accordance with the Rules of Procedure of the wellbeing services county, decisions on awarding organisational grants are made by the Future and Development Committee (Rules of Procedure, section 59).

### **4.1 Processing of applications**

Applications received by the deadline are processed partly already during the application period and no later than immediately after the end of the application period. The applicant must comply with the deadlines set by the wellbeing services county when submitting any missing information or attachments. Any requests for additional information must be replied to without delay.

If the applicant fails to respond to the request for additional information within the given deadline, the processing of the application is suspended. If the reply to the request for additional information is not submitted within the deadline, the application is considered late and will not be processed.

The grant decisions are based on the general principles for awarding grants in the Western Uusimaa Wellbeing Services County, the strategic objectives of the wellbeing services county, priorities laid down in the county's plan on wellbeing and the discretion of the wellbeing services county. Applications are scored according to the used scoring system (Appendix 2). Scoring guides the work to prepare decision-making and enables making comparisons between applications.

## **4.2 Making decisions and informing the parties concerned**

The Future and Development Committee of the Western Uusimaa Wellbeing Services County makes the decision on the awarding of grants. The grant decision is primarily submitted to applicants electronically. Upon request, the decision may be sent by post. The decision includes information about the amount of the grant awarded, the activities for which the grant has been awarded and instructions for submitting a request for an administrative review. The grant amount will be paid to the bank account indicated by the organisation once the decision has become legally valid. Payments are made according to the payment schedule specified by the wellbeing services county. By approving and receiving the awarded grant, the beneficiary undertakes to comply with the terms related to the grant.

## **4.3 Request for the administrative review of a grant decision**

If the applicant is dissatisfied with the grant decision, they may submit a written request for an administrative review. The request for an administrative review must be submitted within 30 days of receiving notification of the decision. A decision submitted electronically is deemed to have been served on the third day after the decision was sent (Act on Electronic Services and Communication in the Public Sector, section 19.2). The decision cannot be appealed. More detailed instructions for submitting a request for an administrative review are included in the grant decision. The request for an administrative review must be submitted to the registry of the Western Uusimaa Wellbeing Services County by email at kirjaamo@luvn.fi or by post. The message or envelope must be marked with the code "Request for an administrative review, organisational grant".

A written request for an administrative review is sent to the following address:

Western Uusimaa Wellbeing Services County

PO Box 33

02033 Western Uusimaa Wellbeing Services County

#### **4.4 Minor changes to the grant decision**

At the applicant's written request and for a justified reason, the wellbeing services county may make minor and technical changes to the grant decision or, at its discretion, extend the period of use of the grant. The grant recipient may request for review in situations involving foreseeable changes in the use of the grant that affect the purpose, terms or restrictions specified in the decision. The request for a review must be submitted before the end of the original period of use. As a rule, the general grant must be used during the budget year in accordance with the decision.

#### **4.5 Use of the grant and the beneficiary's reporting obligation**

If the organisation does not use the awarded grant within the period of use specified in the decision, the beneficiary must negotiate about the use and possible repayment of the grant with the wellbeing services county without delay. A justified reason must always be given for any material changes in the grant-financed operations. Changes to the grant allocation may only be implemented once the wellbeing services county has issued a positive decision on the matter. Beneficiaries may request for a review by submitting a written application describing the change and its justifications. The application is submitted either by email to [avustukset@luvn.fi](mailto:avustukset@luvn.fi) or by post to the registry of the Western Uusimaa Wellbeing Services County.

The organisation must use a separate form to report on the use of the grant after its use, which the wellbeing services county will provide to the beneficiary. Upon request, you can also use a paper form for the report. The grant recipient is obliged to report on the purpose for which the grant has been used and, if necessary, provide additional clarifications at the wellbeing services county's request. Reports on general grants, partnership grants and development grants are submitted using separate forms. Each year, the wellbeing services county publishes a summary report on grant-financed operations on its website.

The wellbeing services county assesses the allocation of organisational grant-financed operations to the promotion of the wellbeing and health of the population as a part of its annual reporting on grant-financed operations. The impacts of grant-financed operations of organisations on the well-being of the population in the county region are monitored and assessed, and the results are reported to the Future and Development Committee. The aim of the wellbeing services county is to ensure that activities supported by organisational grants are targeted at promoting the wellbeing and health of Western Uusimaa residents in an effective and accessible manner.

## **Appendix 1: General granting principles for organisational grants awarded by the Western Uusimaa Wellbeing Services County**

(Future and Development Committee, 28 August 2025, section XX)

The general granting principles serve as the precondition for awarding the grant and the applicant must meet them in their entirety.

1. An association registered in the Register of Associations or other registered organisation, such as a foundation, can apply for the grant.
2. An organisation applying for a grant that is still in the process of launching its operation must be able to verify its activities with sufficient documents, such as by attaching the minutes of the Board of Directors to its grant application.
3. Grants are awarded for non-profit activities that promote the wellbeing and health of people in the region and improve their inclusion and everyday safety. The grant must not have distortive effects on competition, and it may not be used to support the service business the organisation may engage in.
4. The grant-financed operations are carried out for a target group selected by the organisation, including special groups, in the area of at least one municipality located in Western Uusimaa or using digital tools, which reaches the population of the region more extensively.
5. The organisation may charge membership fees, but the grant-financed operations must be open to those using free-of-charge services and all target group representatives. Participation in activities that promote wellbeing and health may not require membership or payment of a membership fee in order to access services.

6. The wellbeing services county awards grants for organisational activities that are in accordance with the wellbeing services county's strategy and promote activities in line with the objectives and priorities of the wellbeing services county's plan on wellbeing.
7. Only one type of grant will be awarded for the same activity. The organisation may also receive grants from the municipality or from other parties awarding grants.
8. The organisations that are awarded grants must comply with valid laws and regulations, good practices and generally accepted ethical principles.
9. The applicant must organise their accounting in a manner that will allow the use of the grant to be monitored. The applicant for the grant must itemise their accounting so that the activities of general interest are separate from any service provision or other economic activities.
10. The grant is not available to an organisation engaging in religious or party political activities as its main task.
11. An application received late will not be processed, and the grant cannot be awarded.
12. The minimum grant amount awarded is one thousand euros (EUR 1,000).
13. The awarded grant must be reported annually to the wellbeing services county.

## Appendix 2: Scoring system

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Cooperation with the wellbeing services county</b><br>The organisation engages in cooperation with the wellbeing services county's service production. The scores are based on how extensively and comprehensively the organisation cooperates with the wellbeing services county's service production.<br><br>3 points = The organisation engages in comprehensive and particularly significant cooperation in the customer interface, and the client guidance from the services to the organisation's assisted activities is smooth<br><br>2 points = The organisation cooperates regularly<br><br>1 point = The organisation cooperates occasionally<br><br>0 points = The organisation does not cooperate |
| <b>2</b> | <b>Cooperation with organisations</b><br>The organisation actively cooperates with other organisations operating in the area. The organisation cooperates, for example, by operating in the region's thematic networks or administratively by working together. The points are formed by the extent and comprehensiveness of cooperation with other organisations operating in the area.<br><br>2 points = Organisations apply for the grant in cooperation<br><br>1 point = The organisation cooperates regularly<br><br>0 points = The organisation cooperates occasionally or not at all                                                                                                                      |
| <b>3</b> | <b>Activities carried out for the target group</b><br>The organisation's activities are implemented among the target group selected based on the county's plan on wellbeing. In the application, the organisation provides a realistic estimate of the extent of the target group in the area that it regularly reaches through the activities it receives.<br><br>2 points = The activities to be supported reach the target groups described in the well-being plan extensively and achieve impact.<br><br>1 points = The activities to be supported reach the target group described in the well-being plan in a narrower way and achieve impact                                                              |
| <b>4</b> | <b>The grant-financed operations are open and free of charge for all members of the target group</b><br>The grant-financed operations are open and free of charge for the target group. Participation in the grant-financed operations does not require membership or payment of the organisation's membership fee.<br><br>3 points = The activities to be supported are widely open to several target groups in an area that promotes the accessibility of the organisational activities extensively.                                                                                                                                                                                                           |

**5**

### **Objectives of the activities**

The objectives set for the activities to be supported must be linked to the priorities and objectives of the regional welfare plan for the target group. The objectives of the assisted activities and their effects on the well-being of the target group have been defined realistically and clearly.

2 points = The objectives of the activities to be supported are in accordance with the welfare plan and realistic in order to achieve an impact on the target group.

1 points = The objectives of the activities to be supported have been defined, but the impact assessment is incomplete.

**6**

### **The systematic approach and monitoring of activities**

In the application, the organisation describes the methods (e.g. research, surveys, interviews, indicators, self-assessment) that it uses to monitor and evaluate the activities to be supported and the goals set for them. The points are formed by how accurately the organisation describes in the application the methods of self-assessment of the activities to be supported and the monitoring of the activities.

2 points = The monitoring and evaluation of the activities to be supported is systematic and continuous

0 points = The monitoring and evaluation of the activities to be supported is not systematic and continuous

**7**

### **Communicating with the target group**

The organisation communicates about the grant-financed operations to the selected target group in an active and accessible way. Possible communication channels include

- social media
- online services (e.g. websites, newsletter)
- non-digital channels (e.g. local newspaper, bulletin boards) and
- local events

The score is based on clearly described communications.

2 points = Regular communication of the activities to be supported to the target group

0 points = To the target group, communication about the activities to be supported is sporadic

**8**

### **Lähellä.fi use by the organisation**

Applicants are awarded three points for using Lähellä.fi/Finnish Service Catalogue.

3 points = The activities to be supported are reported in the Lähellä.fi service or PTV

0 points = The activities to be supported are not reported in the Lähellä.fi service or PTV

**9**

### **Performance and reporting**

The organisation is committed to submitting an annual report on the grant-financed operations and results to the wellbeing services county.

2 points = The organisation reports on the results of the activities to be supported extensively in the area

1 points = The organisation reports on the activities to be supported to the wellbeing services county at least annually