Western Uusimaa Wellbeing Services County

Report received, date (Wellbeing Services County fills in)

Monthly report for substitute carers

Instructions on page 2

Substitute carer

Last name		
First names		Personal identity code
Street address		
Postal code	City/town	Telephone number

Care recipient

Last name		
First names		Personal identity code
Street address		
Postal code	City/town	Municipality of residence

Primary informal carer

Last name	
First name	Telephone number

Completed substitute care

Dates (indicate as entire days)

Date and signature

Place and date	Signature and name in block letters

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Return address

The Report is returned to the social work unit of the person’s municipality of residence.
On the envelope, write "omaishoidon tuki” or “support for informal care.”

If the care recipient is under 65 years of age, the report should be sent to:

Service unit	**Address**
Disability Services, Espoo, Kauniainen and Kirkkonummi	Kamreerintie 2 A, 02770 Espoo
Disability Services, Hanko and Raasepori	Raaseporintie 37 - R-talo (Torppa), 10650 Tammisaari
Disability Services, Lohja, Inkoo, Karkkila, Siuntio and Vihti	Tehtaankatu 26, 08100 Lohja

If the care recipient is over 65 years of age, the report should be sent to:

Service unit	**Address**
Senior Info/ Espoo, Kirkkonummi and Kauniainen	Karvasmäentie 6, 02740 Espoo
Senior Info/ Hanko, Inkoo, Karkkila, Lohja, Raasepori, Siuntio and Vihti	Vuorikatu 4, 10900 Hanko

Instructions

The substitute carer is paid an allowance of EUR 97.55 per day (as of 2024). The allowance is taxable income.

Oima retrieves tax card information for payments directly from the Finnish Tax Administration. It’s essential to have a valid tax card specified for informal care registered with the Tax Administration. The standard tax card for salary is not sufficient for Oima. Oima automatically fetches the appropriate tax card from the Tax Administration’s system for each type of contract. The caregiver does not need to submit the tax card themselves anywhere. Tax card details in Oima are updated close to the payday. You can view your current tax rate in Oima by selecting the “Hoitopäivät” ("Care Days"). For comprehensive taxation instructions, please visit vero.fi/en, call the Finnish Tax Administration’s service number, or visit a tax office in person.

The allowance is paid retrospectively based on this monthly report (completed substitute care). The informal carer and the substitute carer may agree on the timing and periodicity of the substitute care in a flexible manner. However, the care allowance for the substitute carer is paid as entire days. Allowance corresponding to reports submitted by the 3rd of the month will be paid on the last day of the month.

Based on this report, the care recipient will be invoiced for the client fee collected for the statutory leave of the informal carer. The client fee will be invoiced and the informal carer's leave day counted for every day reported in this report.

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